



Accounts

Set -1

- 1) Accounting Standards - 1 , 2 , 3 , 13
- 2) Final Accounts of Company

Set – 2

- 1) Accounting Standards - 7, 9 , 10, 14
- 2) Cash Flow Statements

Set – 3

- 1) Internal Reconstruction
- 2) Average Due Date

Set – 4

- 1) Amalgamation
- 2) Account Current

Set – 5

- 1) Partnership Accounts
- 2) Accounting for Bonus Issue

Set – 6

- 1) Profit or Loss Pre and Post Incorporation
- 2) Hire Purchase



Set – 7

- 1) Financial Statements of Not-For-Profit Organizations
- 2) Accounting in Computerized Environment

Set – 8

- 1) Self Balancing Ledgers
- 2) Investment Accounts

Set – 9

- 1) Accounts from Incomplete Records
- 2) Insurance Company



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Law

Set – 1

- 1) Indian Contract Act, 1872
- 2) Principles of Business Ethics

Set – 2

- 1) The Negotiable Instruments Act, 1881
- 2) Workplace Ethics

Set – 3

- 1) The Payment of Bonus Act, 1965
- 2) Corporate Governance and Corporate Social Responsibility

Set – 4

- 1) The Employees' Provident Funds and Miscellaneous Provisions Act
- 2) Environment & Ethics

Set – 5

- 1) The Payment of Gratuity Act, 1972
- 2) Ethics in Marketing and Consumer Protection

Set – 6

- 1) Companies Act – Preliminary
- 2) Communication Ethics

Set – 7

- 1) Companies Act - Prospectus - As per Companies Act, 2013
- 2) Essentials of Communication



Set – 8

- 1) Companies Act - Share Capital
- 2) Ethics in Accounting and Finance

Set – 9

- 1) Companies Act – Meetings
- 2) Group Dynamics

Set – 10

- 1) Interpersonal Communication Skills
- 2) Communicating Corporate Culture, Change and Innovative Spirits

Set – 11

- 1) Communication in Business Environment
- 2) Basic Understanding of Legal Deeds and Documents

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COSTING

Set – 1

- 1) Material
- 2) Labour

Set – 2

- 1) Overheads
- 2) Non Integrated Accounts

Set – 3

- 1) Job Costing and Batch Costing
- 2) Contract Costing

Set – 4

- 1) Operating Costing
- 2) Process & Operation Costing

Set – 5

- 1) Joint Products & By Products
- 2) Standard Costing

Set – 6

- 1) Marginal Costing
- 2) Basic Concepts



Set – 7

- 1) Budgets and Budgetary Control
- 2) Scope and Objectives of Financial Management

Set – 8

- 1) Time Value of Money
- 2) Ratio Analysis

Set – 9

- 1) Funds Flow
- 2) Cost of Capital

Set – 10

- 1) Capital Structure Decisions
- 2) Leverage

Set – 11

- 1) Source of Finance
- 2) Capital Budgeting

Set – 12

- 1) Working Capital Management
- 2) Debtors Management



Taxation

Set – 1

- 1) Basic Concepts
- 2) Income from Salaries

Set – 2

- 1) Residential Status
- 2) Income from House Property

Set – 3

- 1) Income which do not form part of total income
- 2) Income from PGBP

Set – 4

- 1) Income from Capital Gains
- 2) Clubbing

Set – 5

- 1) Income from Other Sources
- 2) Set off and Carry Forward

Set – 6

- 1) Deductions
- 2) Advanced Tax and TDS



Set – 7

- 1) Total income
- 2) Filing of Returns of Income

Set – 8

- 1) GST in India - An Introduction
- 2) Supply under GST

Set – 9

- 1) Charge of GST
- 2) Exemptions from GST

Set -10

- 1) Time and Value of Supply
- 2) Input Tax Credit

Set – 11

- 1) Registration
- 2) Tax Invoice, Credit and Debit Notes

Set – 12

- 1) Payment of Tax
- 2) Returns



Advanced Accounts

Set – 1

- 1) Frame Work
- 2) Accounting Standards - 4, 5, 11, 12, 19

Set – 2

- 1) Accounting Standards 16, 20, 26, 29.
- 2) Underwriting of Shares and Debentures

Set – 3

- 1) ESOP & Buy Back
- 2) Amalgamation & Reconstruction

Set – 4

- 1) Redemption of Debentures
- 2) Departmental Accounts

Set – 5

- 1) Insurance Companies
- 2) Banking Companies

Set – 6

Advanced Issues in Partnership Accounts

Set – 7

- 1) Liquidation of Companies
- 2) Branch Accounts



Auditing

Set – 1

- 1) Nature of Auditing
- 2) Basic Concepts

Set – 2

- 1) Preparation for an Audit
- 2) Vouching Control

Set – 3

- 1) Internal Control
- 2) Verification of Assets and Liabilities

Set – 4

- 1) Company Audit (1&2)

Set – 5

- 1) Special Audit
- 2) Standards



IT&SM

Set – 1

- 1) Business Process Management & IT
- 2) Business Process Automation through Application Software

Set – 2

- 1) Business Information System
- 2) Information Systems and IT Fundamentals

Set – 3

- 1) Telecommunications and Networks
- 2) Reaching Strategic Edge

Set – 4

- 1) Business Environment
- 2) Business Policy and Strategic Management

Set – 5

- 1) Strategic Analysis
- 2) Strategic Planning

Set – 6

- 1) Formulation of Functional Strategy
- 2) Strategy Implementation and Control

***** Mock Exams will be activated from 1st of OCTOBER *****